

*Kathleen Ferguson*  
*Human Resources Director*



## **CITY OF MANCHESTER**

### **Human Resources Department**

June 30, 2022

Dear Employee:

You are in receipt of this letter because your Union membership recently ratified their new collective bargaining agreement. The Board of Mayor and Aldermen will be considering final approval on July 19, 2022.

The newly negotiated contract includes modifications to the HMO SOS 250 and HMO SOS 100 plans for Plan Year 2022-2023. The City of Manchester is required to provide a 60-day notice prior to the effective date of the modified plan. This letter serves as notice that the modifications will be effective September 1, 2022.

Once the Board of Mayor and Aldermen make the final approval, a special open enrollment period will be held for covered employees. The Special Open Enrollment will take place from July 20, 2022-July 27, 2022 which will enable you the opportunity to change your health plan if you desire.

The Summary of Benefits and coverage for the plans that will be in effect for September 1, 2022 are posted on the City of Manchester website, [www.manchesternh.gov/openenrollment](http://www.manchesternh.gov/openenrollment).

Members enrolled in the affected health insurance plans will be transferred automatically to the corresponding plan, unless a request is made through the benefits enrollment platform. to transfer to the HDHP with H S A during the special open enrollment. Employees who do not wish to make a change, will not be required to take any action.

If you have any questions, please feel free to contact Benefits at: [benefits@manchesternh.gov](mailto:benefits@manchesternh.gov).

Regards,

Kathleen Ferguson  
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Ferguson  
Date: 2022.06.28 08:06:05 -04'00'

Kathleen Ferguson  
Human Resources Director

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